

How to Create A Parent Access Account

In order to create a Parent Access account, you must have an Access Account ID and Access Password for each student you wish to add to your account. **This information will be supplied by your school.**

Click the URL for your student's school <https://psrcan.psisjs.com/public>

Create Parent/Guardian Account

PowerSchool

Login

User Name
Password
Having trouble logging in?
Submit

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Click Here
Create Account

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Click on the Create Account button. In the future after your account is created, you will login by entering your User Name and Password at the top of the screen.

Enter the following information:

- First Name
- Last Name
- Email address
- Desired User Name - This is the name you will use to access the system in the future. (Do not use your email address.)
- Password and Re-Enter Password -The gauge on the right lets you know the strength of your password choice.

Link Students to Account

The following information (provided by your school) is required for each student you wish to add to your account:

- Student's name
- Access ID
- Access Password
- Your relationship to the student

Click **Enter** when done.

PowerSchool

Create Parent/Guardian Account

First Name: Lori
Last Name: Carroll
Email: lilmamalori@gmail.com
Desired User Name: lonicarroll
Password: [masked] Better
Re-enter Password: [masked]

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. William Carroll	willcarr	[masked]	Mother_step
2.			-- Choose
3.			-- Choose
4.			-- Choose
5.			-- Choose
6.			-- Choose
7.			-- Choose

enter

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When complete you should get the **Congratulation! Your new Parent/Guardian Account has been created** screen (see below).



Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

Login

User Name

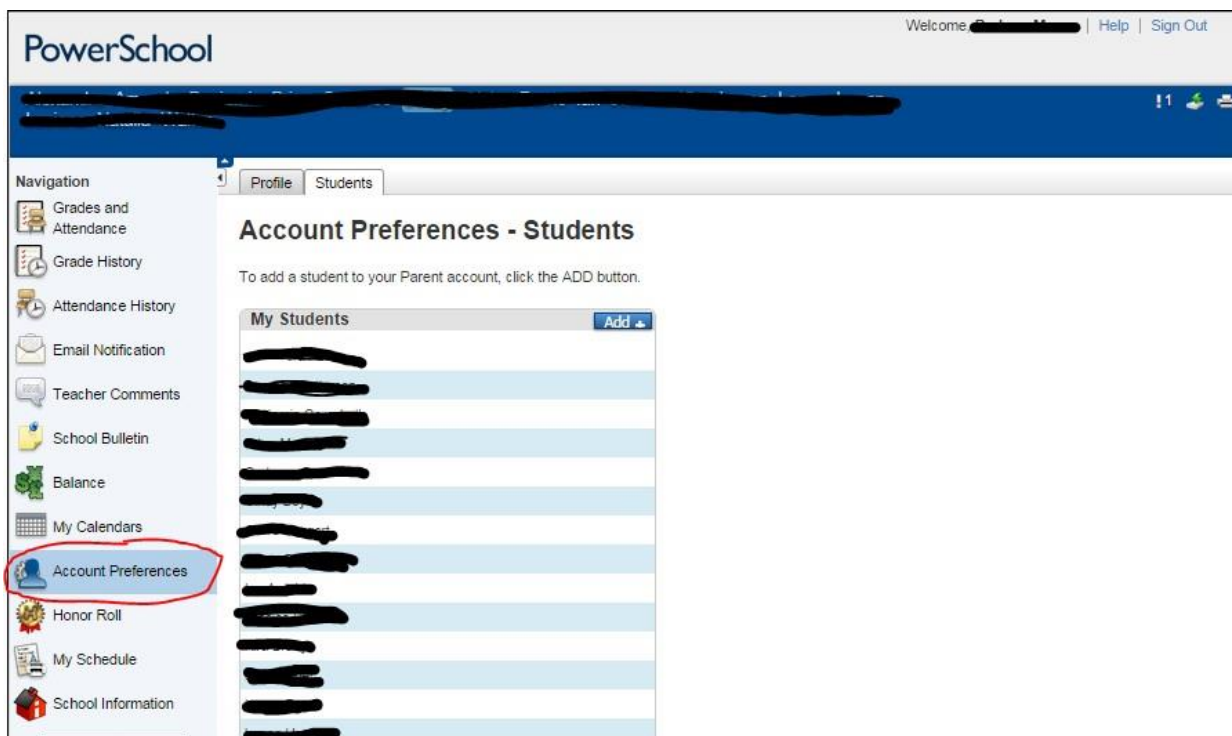
Password

[Having trouble logging in?](#)

You can now access your Parent Access account information. Enter the Username and Password you created above and click the Submit button.

Adding Students to Your Account

Click the Account Preferences icon.



PowerSchool

Welcome [Redacted] | Help | Sign Out

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Balance
- My Calendars
- Account Preferences**
- Honor Roll
- My Schedule
- School Information

Profile Students

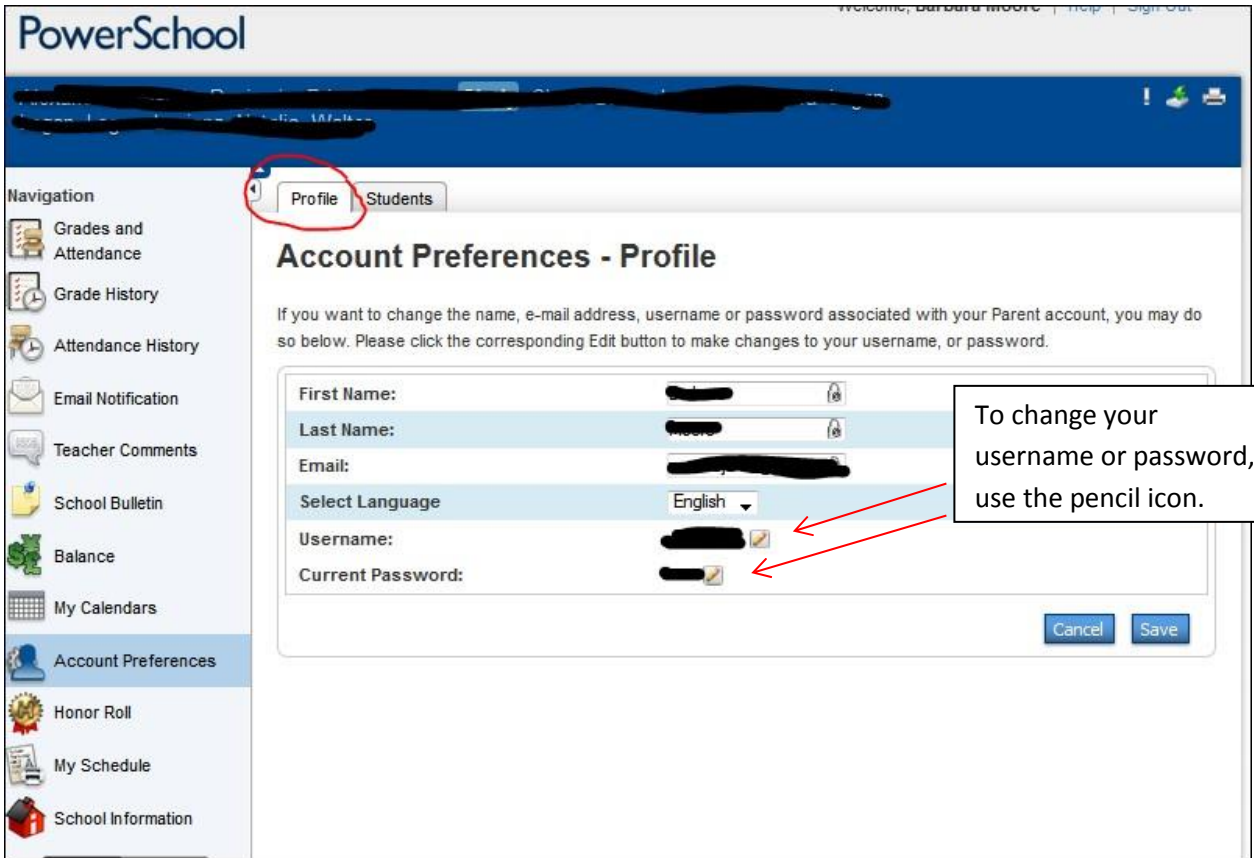
Account Preferences - Students

To add a student to your Parent account, click the ADD button.

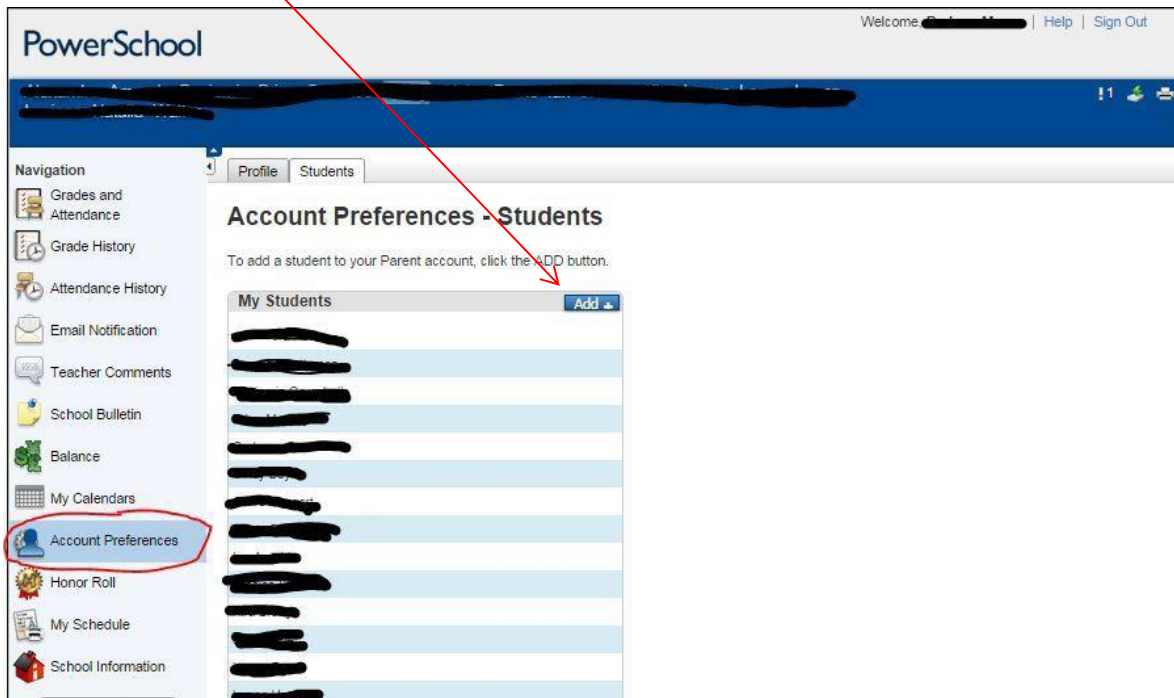
My Students

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]

The **Profile tab** allows you to change your First Name, Last Name, Email address, User Name (used to access Parent Access) and Current Password.



Click the **Students tab** to add another student to your account. Students can attend different schools; however, you must have their Access ID and Access Password to add them to your account.



Enter the student's Name, Access ID, Access Password and your relationship to the student. Click the Submit button to add the student to your account.

The new student has been added to your account. Each of you students will have their own tab at the top of the page. Click the student's name and the page icon containing the data you wish to see.

To keep your student's data secure, Logout when you are finished.

her Comments | Amanda Patterson

Add Student

Student Name	Access ID	Access Password	Relationship
[Redacted]	[Redacted]	[Redacted]	- Choose

[?] [Cancel] [Submit]